

JCYS George W. Lutz Family Center

Explanation of *School's Out Days* to KE Parents

On most days when the Highland Park schools are closed we offer full-day programs called *School's Out Days*. You will receive a registration form in your child's mailbox approximately three weeks prior to each *School's Out Day*. If you choose to register, we will provide care on that day from 7:30 AM until 6:00 PM. Each day includes a field trip as well as sports, games, arts and crafts back at the Center.

We know it can get a bit confusing, so here are answers to some Frequently Asked Questions...

1. Who will the staff be on a *School's Out Day*?

On *School's Out Days*, Kindergarten Enrichment combines with the After School Club (1st-5th graders so the programs will be supervised by KE teachers and After School teachers, along with some assistant teachers. We stagger the schedule to cover the long day, so your child's teacher may not be there when you drop off in the morning, but s/he will almost always be on the field trip.

2. How much does a *School's Out Day* cost?

The fee is \$55, but if a *School's Out Day* falls on a day that you regularly come to Lutz, you will only be billed the difference between the \$55 and your regular daily fee.

3. How do I register?

If you'd like to participate, you must return your completed form to the Lutz office as soon as possible, as space is limited. We post the list of children who are registered or wait-listed, when appropriate, several days before the *School's Out Day* on the Lutz office front door. We'll bill you on your next statement.

4. Do we have to go the field trip?

If you do not want to participate in the field trip and the *School's Out Day* falls on a day that you regularly attend Lutz, you may come to the Center at your regular time of 11:30. We will provide supervision and activities at the Center while the other children are on the trip and you will not be charged any additional money. You must let us know if you plan to take advantage of this option at least three school-days prior to the trip, otherwise we may not have staff available.

5. What if my child goes to school in Deerfield?

There are certain days that the Highland Park schools are closed and the Deerfield Schools are open. On those days we will provide transportation from the Deerfield schools to the Lutz Center as usual. One of the Kindergarten Enrichment teachers will supervise activities at the Lutz Center (this teacher may not be from your child's KE room). Due to the scheduling conflict, field trips will not be available to Deerfield Kindergartners on those days. Of course, on days that both Highland Park and Deerfield are closed, you are welcome to register for a *School's Out Day* program.

6. What about lunch?

Lunch is always provided for Kindergarten Enrichment children on *School's Out Days*, but if you have older children in our After School Club, you must send a nut-free lunch and a drink.

7. Do I need to send money?

Please do not send any spending money with your child unless specifically asked to do so.

8. Where do I drop off?

Drop off your child at the JCYS George W. Lutz Family Center. On *School's Out Days* we combine with the After School kids, so we will either be in the gym or in the After School Room.