



LUTZ PARTY! RENTAL AGREEMENT

Be a guest at your own celebration!



JCYS George W. Lutz Family Center, 800 Clavey Road, Highland Park, IL 60035
847-433-6001 Fax 847-433-6003 www.jcys.org



Child/children's Name/s: _____ (Nickname/s: _____) Age/s: _____

Name/s of Renter: _____ Home Phone: _____

Cell: _____ Address/City/Zip: _____

Rental Date: _____ Time of Event: _____ AM/PM (circle one)

CHECK ALL THAT APPLY:

Total:

PACKAGE # 1 (includes 1 hr. gym/playground, Themed Party, use of Bounce House, birthday child t-shirt, Banner and 1/2 hr. to serve your party treats for 20 children) \$350 \$ _____
 _____ # additional children @\$5 each \$ _____
 Party Theme: _____ (Select from brochure)

PACKAGE # 2 (includes 1 hr. gym/playground, Themed Party, use of Bounce House, birthday child t-shirt, Banner and 1/2 hr. to serve your party treats for 20 children PLUS 1 dozen Balloons and party goods for 20 children) \$400 \$ _____
 _____ # additional children @\$7 each \$ _____
 Party Theme: _____ (Select from brochure)

PACKAGE # 3 (includes 1 hr. gym/playground, Themed Party, use of Bounce House, Birthday child t-shirt, Banner and 1/2 hr. to serve your party treats for 20 children PLUS 1 dozen Balloons; party goods, goody bags and decorated cake for 20 children) \$500 \$ _____
 _____ # additional children @\$10 each \$ _____
 Party Theme: _____ (Select from brochure)

CURRENT JCYS FAMILY (\$ 25)

PARTY EXTRAS:

PIZZA & JUICE
 _____ # CHILDREN @ \$3.50/CHILD \$ _____
 _____ # ADULTS @ \$5.00/ADULT \$ _____

BAGEL/CREAM CHEESE & JUICE
 _____ # CHILDREN @ \$3.50/CHILD \$ _____
 _____ # ADULTS @ \$5.00/ADULT \$ _____

COFFEE/CREAM FOR 12 ADULTS @\$18/BOX [QUANTITY: _____] \$ _____

DOZEN BALLOONS @ \$11/DOZEN [QUANTITY: _____] \$ _____

FACEPAINT @\$1/CHILD [QUANTITY: _____] \$ _____

RENTAL SPACE ONLY (1 HR. GYM/ 1/2 HR. TO SERVE TREATS) \$150 \$ _____

TOTAL (Please make check payable to JCYS) \$ _____

Comments:

RENTAL USE AGREEMENT

Please read carefully!

Reservations: You must sign a rental agreement after you have verified with JCYS staff that your date and time slot are available. Full payment is due at the time you sign up. A separate check for a \$50 security deposit is also needed. This deposit will be returned to you after your event if all the terms of this agreement are met.

Rates: Rates are based on the rental options you have selected on the reverse side.

Fees: We accept cash or checks only. No credit cards.

Bookings and Facilities: All arrangements must be made with JCYS staff prior to your event. JCYS reserves the right to determine final party room arrangements and may serve more than one group with all groups sharing the common areas (bathroom, hallways) at a time.

Set-up, Clean-up and Damages: Renters may enter the building 1/2 hour prior to the party and must vacate the premises 1/2 hour after the party. Groups using the facility assume financial responsibility for any damages to the Center's property and equipment.

Cancellations: If you are unable to hold your event due to family illness, emergency, etc., you may apply your payment toward another date depending on availability. A \$25 rescheduling fee will be assessed.

Nut-Free Policy: Due to the increase in nut allergies, no products containing nuts are allowed in the Center.

To the fullest extent permitted by law, the group identified above ("USER") for which I am an officer of authorized representative agrees to defend, indemnify and hold harmless Jewish Council for Youth Services and its agents and employees from and against all lawsuits, demands, claims, damages, losses and expenses including but not limited to attorney fee's, arising out of or resulting from USER's occupancy and use of the George W. Lutz Family Center and its facilities. As the officer or authorized representative responsible for the group requesting use of the JCYS George W. Lutz Family Center, I have read, understand and agree to all terms of the Rental Use Agreement. User agrees to comply with the policies and operational practices of the Center.

Signature: _____ Date: _____