



JCYS George W. Lutz Family Center
800 Clavey Road
Highland Park, IL 60035
Ph: 847-433-6001 Fx: 847-433-6003

GROUP INFORMATION

Group Name: _____

Contact Person: _____ email: _____

Address (city and zip): _____

Home Ph: _____ Work Ph: _____

Cell Ph: _____ Fax: _____

BASKETBALL RENTAL INFORMATION

Rental Fee: _____

Rental Date(s): _____

Time of Event(s): _____

Special Equipment Needed: _____

Supervisor's Name: _____

Credit Card for \$300 security deposit – Name: _____

Card Name and #: _____ expiration date: _____

USER AGREEMENT

To the fullest extent permitted by law, the group identified above ("USER") for which I am an officer of authorized representative agrees to defend, indemnify and hold harmless Jewish Council for Youth Services and its agents and employees from and against all lawsuits, demands, claims, damages, losses and expenses including but not limited to attorney's fees, arising out of or resulting from USER's occupancy and use of the JCYS George W. Lutz Family Center and its facilities. As the officer or authorized representative responsible for the group requesting use of the JCYS George W. Lutz Family Center, I have read, understand and agree to all terms of the Use Agreement; and the policies and procedures of JCYS George W. Lutz Family Center which are listed on the reverse side of the Agreement. USER agrees to comply with the policies and operational practices of the center.

Signature: _____ Date: _____

Policies and Procedures

Payments: Full payment is due at the time of registration. Please make check payable to JCYS.

Rates: JCYS agrees to rent the GYM for the time and date(s) as indicated in the rental agreement. The rental rate is to be paid in full at the time of reservation. Rates are subject to change given 90 days notice in writing by the George W. Lutz Family Center.

Security Deposit: Group agrees to provide credit card information to be used as a security deposit of \$300. The credit card will be charged only if the terms of this agreement are not met or in the case of damage to the building.

Cancellations: Payments are non-refundable in the case of cancellation. Predetermined dates for usage cannot be "made-up" due to lack of attendance.

Cleanup & Damages: Groups are responsible for general cleanup and will vacate the Center in a clean manner equal to what it was prior to the group's occupancy or a \$25.00 per hour cleaning fee will be charged. Groups using the Center assume financial responsibility for any damages to the Center's property and equipment.

Policies:

- Group will provide a list of names, addresses and phone numbers of all participants.
- Group will provide an emergency contact phone list.
- Group agrees to move gym equipment (climbers and mats) out of the gym, and to return all equipment to its proper placement each night of rental.
- Group agrees to have no visitors to the Center who are not indicated on the original rental agreement. If the group would like to add participants to the rental agreement, the group will arrange this with JCYS Lutz Family Center staff.
- Group agrees to have no children visit the JCYS Lutz Family Center under any circumstances.
- Group will have access to the gym, the adult bathroom, and the kitchen areas only. The group will not have access to any classrooms.

Jewish Council for Youth Services, JCYS George W. Lutz Family Center and its staff are not responsible for any losses incurred or injuries suffered by members of a User Group, guests and invitees. User assumes all such responsibility and agrees to properly and sufficiently supervise all activities conducted by members of the User group. The JCYS George W. Lutz Family Center reserves the right to cancel this agreement at any time if the policies and procedures listed above are not met by the lessee.